

## Alarm Permit Application



### Alarm applications are obtained from the:

West Linn Police Department's Records Division  
22825 Willamette Drive, West Linn, OR 97068  
Telephone: 503-655-6214

Or, download and complete the Alarm Permit Form and mail with the required fee to the above address.

### West Linn Municipal Code 7.205 Definitions:

**Alarm System:** Any equipment, mechanical or electrical, arranged to signal an emergency requiring urgent attention to which public, fire, or emergency medical personnel are expected to respond.

### West Linn Municipal Code 7.210 Alarm User's Permit Required:

Every alarm user shall obtain an alarm user's permit from the WLPD. The permit shall be displayed physically upon the premises and available for inspection. The permit fee must be renewed yearly. If a residential alarm user is over the age of 65 a permit is required, however, there is no fee.

### West Linn Municipal Code 7.205 Definitions:

**False Alarm:** An alarm signal or request eliciting a response by emergency personnel when a situation requiring a response does not, in fact, exist. This does not include an alarm signal caused by violent conditions of nature or other extraordinary events not reasonably subject to control by the alarm business or alarm user.

### West Linn Municipal Code 7.230 False Alarm - Fee:

Any alarm system that has false alarm(s) within any permit year shall be subject to the following fees or actions:

First false alarm - No Fee  
Second false alarm - No Fee  
Third false alarm - \$50.00  
Fourth false alarm - \$75.00  
Fifth false alarm - \$125.00  
Sixth false alarm - \$150.00 thereafter

The additional fee of \$25.00 will be imposed on a user who fails to obtain an alarm user's permit within 60 days or who is more than sixty days delinquent in renewing a permit.

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Published on City of West Linn Oregon Official Website (<http://westlinnoregon.gov>)

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### FALSE ALARM PREVENTION CHECKLIST

- Ensure all users of your alarm are properly trained (including babysitters, housekeepers, relatives, building managers, janitors, new employees, etc).
- Instruct alarm users on how to cancel an accidentally activated alarm
- Restrict pet access to areas where your alarm could be triggered.
- Notify your alarm monitoring company when repair services or others will be at the premises.
- Provide your alarm company with the names and phone numbers of "responsible parties" who can respond to your premises when the alarm has been activated. "Responsible parties" should be able to determine if something is awry.
- Contact your security company for additional suggestions on how to prevent false alarms.

### Supporting Documents



#### [Alarm Permit](#)

- [Police](#)
- [Just for Business Owners](#)
- [Just for Residents](#)
- [Forms, Permits, and Applications](#)

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